

Present	Apologies	Absent
Mr A Rickard (Chairman)	Mr M Holmes	Mr E Staines
Mrs H Bolton	Mr C Webber	
Mr F Courtenay	Mr D Easterbrook	
Mr T Goldstone	Mrs L Hellyer (County Councillor)	
Mr P Ley	Mr M Clark (District Councillor)	
Mr B Millar		
Mrs R Lock (District Councillor)		
Some members of the public		

The Chairman noting a quorum was present declared the meeting open.

**Item 1** APOLOGIES

Apologies were received from Councillor Holmes & Webber. County Councillor Hellyer and District Councillor Clark.

**Item 2** PUBLIC PARTICIPATION

Chairman invited any member of the Public if they wished to speak on any matter but not to exceed 2 minutes. There was one request from a resident of Guscott who wished to point out there was a lot of moving of equipment at Huntshaw Barton, there a lot of flood lights which are sometimes left on all night. Requested the Parish Council write to Staines Trailers to ask if the beam could be adjusted so not to shine into Guscott.

**Item 3** TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING HELD on 20<sup>th</sup> November 2019. Councillor Lock pointed out Plans

Committee members are not officers. The scrap yard at Staines Trailers Has been tidied up. Councillor Miller proposed. All in favour. Councillor Bolton asked if the minutes could be circulated earlier than the week before the meeting, Councillor Lock said week before a meeting is normal practice.

**Item 4** TO CONSIDER MATTERS ARISING. Councillor Millar reported he had

attempted to take a photo of the flooding near Huntshaw Cross but when he went to take it, it was not there on that occasion. Councillor Hellyer said a culvert was being put in place, Councillor Courtenay said the lights had now been removed so hopefully the problem had been sorted. More slurry had appeared on the road near The Old Rectory, but once again had been cleared up. Now got a new highways officer and he is based in Okehampton and will be joining Torridge District Council on 16<sup>th</sup> January. Mr White wished to report they have a lot of trouble with drains blocking up in the heavy rain, they don't appear to be connected to each other. Chairman advised each time it

floods to report it until someone comes and sorts out the problem. Chairman supplied him with Councillor Hellyer's email and phone number.

**Item 5**

**REPORTS**

- 5.1 Visiting County Councillor  
Councillor Hellyer was unable to attend but the Chairman read a report which all councillors had received earlier in the day
- 5.2 Visiting District Councillor  
Chairman welcomed Councillor Rosemary Lock to the meeting. Councillor Lock told the Parish Council that Staines Trailers Application was not on the Planning Agenda at Torridge for January But hopefully would be in February. She said they were waiting for information from Devon County Council. Unauthorised works have An error. The scrap field has been cleared but moved to the back of Staines Trailers yard. Mr White took photos and sent them to Mr Wright who in turn sent them to Torridge District Council Planning. It is considered they are putting in unauthorised banks. Councillor Lock said any resident is welcome to ring or email if they have any problems. Chairman thanked her for attending.
- 5.3 Parish Clerk  
Reminded Councillors of the 'Get Together' at Huntshaw later in the month. All the Parish Council had been invited to attend.

**Item 6**

**QUESTIONS**

Councillor Bolton asked if the Parish Council was intending to do anything for VE Day. Chairman said it was more for the halls to organize but the Parish Council would be happy to support any celebrations. Anyone who went to the 'Get Together' to mention it to them.

**Item 7**

**BUSINESS BROUGHT FORWARD AT DISCRETION OF CHAIRMAN.**

The Chairman informed the Parish Council the Parish Clerk had received two letters from the same person, requesting they are read out at the meeting. Chairman went on to say, neither of them had been signed, so, as is the opinion of The Local Rag, he was not prepared to read the letter out as it was unsigned. If anyone knew who had written the letter to ask them to get in touch with their name address. He assured the Parish Council it would only be him and the Parish Clerk that would know the name if requested, but would not read it without a name. It was suggested to put this in the Local Rag as well so no future letters would be sent without a name disclosed.

**Item 8**

**FINANCE**

- 8.1 Consider and authorise Schedule of Payments.
  - 1.1 Payment to Parish Clerk
    - 1.1.2 Parish Clerk Salary for 1 January 2020 £450
  - 1.2 Retrospective approval of payment to Community Heartbeat for Defibulator Replacement Pads – 29/11/19 £50.40

Chairman explained this invoice had been received after the last meeting, so it had to be paid without approval of the Parish Council.

All in favour.

**Item 9**

**PLANNING**

9.1 Examination Committee Report

Chairman went through the applications and read out the comment for Staines Trailers. Councillor Lock stressed the Parish Council are consultees only, they have no actual say in the decision of a planning application. If anyone have any personal concerns then it would be best if they bring it up with planning themselves.

**Item 10**

**FIX THE DATE OF THE NEXT MEETING** in Alverdiscott Hall for Wednesday 11<sup>th</sup> March 2020.